LONE WORKING

Lone working in the yard: check

Complete for each role that works alone (nights, weekends, early or late). Include it in your general risk assessment. Test the arrangements regularly.

Site	Completed by	Date

Who works alone	When (days and hours)	Where on site

Vehicles and tasks

Question	Our answer
What vehicles move while this person is on foot alone?	
Tasks NOT allowed alone (for example shunting or coupling while someone is on foot; climbing on trailers)	
Tasks that need two people	
Lighting checked after dark: routes, crossings, coupling areas (date)	
Safe way in and out for one person	

Contact and alarm

Question	Our answer
Check-in interval, and who answers	
How they raise the alarm (radio, phone, alarm device); works everywhere on site?	
If CCTV is part of the plan: who watches live, when, and how they respond	
How we confirm they have finished and left site	

Missed check-in

Step	Who
1. Try to make contact (how many times, how quickly)	
2. Escalate to	
3. Who goes to look (never one person alone into a live yard)	
4. When to call 999	

Last tested (dummy missed check-in)	Result	Next test