RISK ASSESSMENT

Is it suitable and sufficient? A self-test

Ten questions to check a risk assessment against the legal test in regulation 3 of the Management Regulations. The format is adapted from HSE's stress Management Standards checklist; the questions are RoboK's, not HSE's, and a yes to all ten is not a legal test. Note the evidence for each answer and the action for each no.

Site	Assessment checked (title and date)	Checked by	Date

Question	Yes / No	Evidence	Action and by whom
1. Does the assessment describe this site, its routes and its vehicles, rather than any site?			
2. Does it cover non-routine work: maintenance, cleaning, contractors and deliveries outside normal hours?			
3. Does it name everyone who could be harmed, including visiting drivers, contractors and visitors?			
4. Have you used your accident, ill health and near-miss records?			
5. Were the people who drive and walk the site involved?			
6. Is each control specific enough that someone could check it is in place?			
7. Is it clear who is responsible for each further action, and by when?			
8. Have the findings reached your procedures, inductions and site rules?			
9. Has it been reviewed since the last significant change or incident?			
10. If an inspector walked the site tomorrow, would what they saw match what it says?			

Next review (date or trigger)	Signed