

Loading bays and drive-away

For: Warehouse, dock and yard staff, and visiting drivers

Why it matters

HSE warns of ‘driveaway’ incidents, “when the driver of a vehicle being loaded drives off from the loading bay unexpectedly”, which “can have serious consequences, especially if lift trucks are involved”.

Five things to remember

1. Follow the site's drive-away control every time: keys, chocks or lights.
2. Never load or unload a vehicle until you know it can't move.
3. Drivers: wait in the marked safe area during loading, not by the trailer.
4. Keep dock edges clear and protected.
5. Anyone, including visiting drivers, can stop loading for a safety reason.

Ask the team

- How do we stop vehicles moving during loading, and is it used on every shift?
- Where do visiting drivers actually wait?
- Has a vehicle ever started to move while we were loading?

How we do it on this site

Add your site's own rules, routes or controls here.

Who attended

Talk given by: _____ Date: _____ Shift: _____

Name	Signature	Date